



**City of Columbia City Council  
Study Session Agenda  
June 1, 2023 - 5:30 PM**

**City Hall Council Chambers  
700 North Garden Street  
Columbia, TN 38401  
Phone: 931-560-1510**

**Chaz Molder, Mayor  
Randy McBroom, Vice Mayor  
Council Member DaVena Hardison, Ward 1  
Council Member Debbie Wiles, Ed. D., Ward 2  
Council Member Anthony Greene, Ward 3  
Council Member Kenny Marshall, Ward 4  
Council Member Danny Coleman, Ward 5**

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**Tony Massey, City Manager  
C. Tim Tisher, City Attorney  
Thad H. Jablonski, City Recorder  
Liz Bermudez, Recording Secretary**

**The City Council of the City of Columbia welcomes your presence and participation at this meeting. If you wish to address Council regarding any item on the Agenda, please sign the sign-up sheet and indicate which agenda item you would like to comment on. You will have the opportunity to comment on an item when it comes up on the Agenda and before Council votes on the item. Once recognized, you may then come to the podium and state your name and address. Anyone requesting accommodations due to disabilities should contact the ADA Coordinator, Wanda McClain, at 931-560-1570 prior to the meeting.**

## PUBLIC HEARINGS

1. PUBLIC HEARING ON RESOLUTION NO. 23-29 - A RESOLUTION TO ANNEX AND APPROVE A PLAN OF SERVICES FOR PROPERTIES AND PORTIONS OF PROPERTIES AT TAX MAP 112 PARCELS 2.03, 9, 10.01, AND 10.07 LOCATED OFF TROTWOOD AVENUE INTO THE CITY OF COLUMBIA, TENNESSEE - WARD 1

Documents:  
None

2. PUBLIC HEARING ON ORDINANCE NO. 4456 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE BY REZONING A PORTION OF TAX MAP 112 PARCEL 9, LOCATED AT 6150 TROTWOOD AVENUE FROM CD-2 (RURAL CHARACTER DISTRICT) TO PUD-R (PLANNED UNIT DEVELOPMENT - RESIDENTIAL) - WARD 1

Documents:  
None

3. PUBLIC HEARING ON ORDINANCE NO. 4457 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400 - THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE TO ZONE PROPERTY BEING ANNEXED BY RESOLUTION NO. 23-29 LOCATED AT 6150 TROTWOOD AVENUE BEING A PORTION OF TAX MAP 112 PARCEL 9 TO PUD-R (PLANNED UNIT DEVELOPMENT RESIDENTIAL) - WARD 1

Documents:  
None

4. PUBLIC HEARING ON ORDINANCE NO. 4458 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400 - THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE TO ZONE PROPERTIES BEING ANNEXED BY RESOLUTION NO. 23-29, LOCATED AT TAX MAP 112 PARCELS 2.03 AND 10.01, OFF TROTWOOD AVENUE AND OLD ZION ROAD TO PUD-R (PLANNED UNIT DEVELOPMENT- RESIDENTIAL) - WARD 1

Documents:  
None

5. PUBLIC HEARING ON ORDINANCE NO. 4460 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400 - THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE TO ZONE PROPERTY BEING ANNEXED BY RESOLUTION

NO. 23-29, LOCATED OFF OLD ZION ROAD, BEING A PORTION OF TAX MAP 112  
PARCEL 10.07 TO PUD-R (PLANNED UNIT DEVELOPMENT-RESIDENTIAL) - WARD 1

Documents:  
None

6. PUBLIC HEARING ON ORDINANCE NO. 4461 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE BY APPROVING THE OLD ZION ROAD PUD PRELIMINARY MASTER PLAN LOCATED OFF TROTWOOD AVENUE AT TAX MAP 112 PARCELS 2.03, 9, 10.01, AND 10.07 - WARD 1

Documents:  
None

7. PUBLIC HEARING ON ORDINANCE NO. 4462 - AN ORDINANCE AMENDING ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE REGARDING MOBILE VENDING - CITYWIDE

Documents:  
None

8. PUBLIC HEARING ON ORDINANCE NO. 4463 – AN ORDINANCE FIXING THE TAX RATE FOR THE CITY OF COLUMBIA FOR THE YEAR 2023 ON ALL TAXABLE PROPERTY AT THE RATE OF \$0.8251 PER \$100.00

Documents:  
None

9. PUBLIC HEARING ON ORDINANCE NO. 4464 – APPROPRIATION ORDINANCE FOR FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024

Documents:  
None

10. PUBLIC HEARING ON ORDINANCE NO. 4466 – AN ORDINANCE TO AMEND THE FISCAL YEAR 2022-2023 BUDGET ORDINANCE NO. 4404 PROVIDING FOR REVISIONS TO THE GENERAL, SANITATION, AND WASTEWATER FUNDS

Documents:  
None

11. 2ND CONSIDERATION OF ORDINANCE NO. 4467 - AN ORDINANCE TO AMEND TITLE 17, CHAPTER 1, SECTION 17-108 OF THE COLUMBIA MUNICIPAL CODE, THE SAME BEING THE SCHEDULE OF FEES FOR THE COLLECTION OF GARBAGE AND REFUSE WITHIN THE CORPORATE LIMITS OF THE CITY OF COLUMBIA, TENNESSEE

Documents:  
None

**1. CALL TO ORDER/ROLL CALL.**

**2. INVOCATION .**

**3. PLEDGE OF ALLEGIANCE.**

**4. APPROVAL OF AGENDA.**

**5. PRESENTATIONS.**

**5.1. QUARTERLY PRESENTATION BY WIL EVANS OF MAURY COUNTY CHAMBER AND ECONOMIC ALLIANCE - ADMINISTRATION.**

.Regular Meeting Only

**ATTACHMENTS:**

**5.2. PRESENTATION BY MAURY COUNTY ARCHIVES DIRECTOR TOM PRICE AND ARCHITECT GEORGE NUBER ON PROPOSED EXPANSION/RENOVATIONS TO THE ARCHIVES BUILDING ON EAST 6TH STREET - ADMINISTRATION.**

Study Session Only

**ATTACHMENTS:**

**6. ORGANIZATIONAL BUSINESS.**

**6.1. APPROVE THE MINUTES OF THE MAY 11, 2023 CITY COUNCIL REGULAR MEETING - CITY MANAGER'S OFFICE.**

**RECOMMENDATION:**

**INFORMATION:**

**ATTACHMENTS:** May 11, 2023 City Council Minutes

**7. CONSENT AGENDA**

**7.1. APPROVE DISBURSEMENTS FOR THE MONTH OF APRIL 2023 IN THE AMOUNT OF \$5,346,348.15 - FINANCE.**

**RECOMMENDATION:** Approve.

**ATTACHMENTS:** April 2023 Disbursements

**7.2. APPROVE AND AUTHORIZE THE DISPOSAL OF SURPLUS EQUIPMENT - FINANCE.**

**RECOMMENDATION:** Approve and authorize the disposal of surplus equipment as listed on the attachment per policy as defined within the City of Columbia Purchasing Manual.

**INFORMATION:** Various items have been identified by the department as surplus. An attempt will be made to sell all items at public auction. The value of those not sold will be reassessed and disposed of as prescribed by City policy.

**ATTACHMENTS:** June 2023 Surplus

**7.3. APPROVE BID AWARD TO NORTH AMERICAN FIRE EQUIPMENT COMPANY, INCORPORATED FOR TURNOUT GEAR - FIRE & RESCUE.**

**RECOMMENDATION:** Approve the bid award to North American Fire Equipment Company (NAFECO) for the purchase of all turnout gear purchased through October 30, 2023 at the unit prices found on the separately supplied bid tabulation. It is further recommended that Council allow an extension of the award at the discretion of the Purchasing Agent through October 2025 based upon documented

increases in pricing from the manufacturer and 30 days' notice from NAFECO.

**INFORMATION:** The City supplies turnout gear consisting of coats, pants, suspenders and belts to all firefighters. Due to the extreme and dangerous conditions under which firefighters must sometimes work it is imperative that the gear be of highest quality and workmanship. In addition to the initial supply of gear upon hire, turnout gear has a function life of about ten years at which time it is recommended that it be replaced.

The City requested bids for gear with the intent to award to a single vendor based upon unit pricing for all gear purchased during the term of the award. The terms of the bid were for fixed pricing through October 2023 with adjustment and renewal thereafter based upon cost increases from the manufacturer.

Columbia Fire & Rescue recommends the second lowest bid, NAFECO the current supplier, due to meeting all bid specifications and using quality materials.

**CERTIFICATION:** The Chief Financial Officer certifies that \$16,878 is budgeted and unencumbered in Fire Dept. – Suppression – Wearing Apparel.

**ATTACHMENTS:** Staff Report Template for Council Agenda Items, Turnout Gear Bid Tabulation November 2022

**7.4. APPROVE A REIMBURSEMENT IN THE AMOUNT OF \$465,000 TO TAMARACK LAND – CARTER’S STATION, LLC FOR SUMMIT AT CARTER’S STATION SUBDIVISION IN THE CITY OF COLUMBIA, TENNESSEE – WARD 5 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Reimbursement.

**INFORMATION:** On December 19, 2022, a surety guarantee was deposited from Tamarack Land – Carter’s Station, LLC to ensure the completion of roads, striping, signage, curbing, sidewalks, drainage, grading and street lighting at Summit at Carter’s Station.

Tamarack Land- Carters Station LLC for Summit at Carter's Station Subdivision has submitted a Letter of Credit in the amount of \$465,000 from INSBANK to replace the Surety Guarantee that was submitted. So, at this time they would like reimbursement of \$465,000.

**ATTACHMENTS:** Consent for Surety Reimbursement Staff Report, Summit at Carter's Station - Executed LOC, Summit at Carter's Station Phase 1

**7.5. APPROVE AND AUTHORIZE THE MAYOR TO SIGN AMENDMENT NO. 2 TO THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) CONTRACT FOR IMPROVEMENTS AT AND AROUND THE INTERSECTION OF SR-6 (NASHVILLE HIGHWAY) AND SR-99 (BEAR CREEK PIKE) PIN 125912.00 - WARD 5 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Amendment No. 2 to TDOT Agreement# 170119

**INFORMATION:** The City of Columbia City Council approved the TDOT contract for improvements at and around the intersection of US-31/SR-6 (Nashville Highway) and US-412/SR-99 (Bear Creek Pike) on November 9, 2017. This project is located at the busiest intersection within the City of Columbia, and the plans to improve safety and congestion include geometric and signal phasing improvements along with, widening Bear Creek Pike from 2 to 3 lanes from Nashville Highway to Tom Hitch Parkway, adding right turn lanes on Bear Creek Pike and US Highway 43 Bypass, closing medians openings near the intersection and consolidating drives.

This Amendment No. 2 to the City of Columbia's contract with TDOT will add \$4,400,615 to Nashville Hwy and Bear Creek Pike Project. The City of Columbia requested additional funding needed for right away and construction and TDOT granted that request. This project is being funded by 80% Federal and TDOT is covering the 20% match.

**ATTACHMENTS:** TDOT Amendment No. 2 Staff Report, Amendment No. 2 with TDOT

**7.6. APPROVE AND AUTHORIZE THE MAYOR TO SIGN ADDENDUM NO. 1 FOR PROFESSIONAL SERVICES WITH GRESHAM, SMITH AND PARTNERS FOR THE NASHVILLE HIGHWAY AND BEAR CREEK PIKE INTERSECTION PROJECT - WARD 5 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Addendum No. 1 to the current contract with Gresham, Smith and Partners.

**INFORMATION:** The Developments Services prepared a Request for Qualifications and advertised for consultant engineers to provide services related to design and construction of intersection improvements at Nashville Highway (ST6-/US-31) and Bear Creek Pike (SR-99/US-412) intersection east to Tom Hitch Parkway.

The purpose of this Addendum is to allow additional services to be performed by Engineer and Modifications of payment to Engineer.

Gresham Smith has been working on developing right-of-way plans so the City can begin acquiring right-of-way (ROW). Since initiating this right-of-way design, TDOT has changed or revised processes that require additional services that were not included in the original scope and fee for this project. In addition, design elements of the project have changed that required additional designs that were not included in the original fee. The original contract was based on all design being within the existing ROW with no additional ROW or easements to be acquired.

Original Agreement Amount \$375,000  
Amendment Amount \$207,488  
Adjusted Agreement Amount \$582,488

**CERTIFICATION:** The Chief Financial Officer certifies that \$207,488 is budgeted and unencumbered in Capital Projects – STBG Projects – Project US-31/US-412.

**ATTACHMENTS:** Addendum No. 1 with Gresham Smith - Staff Report, Addendum No. 1

**7.7. APPROVE THE CHANGE ORDER TO THE AGREEMENT WITH TREE WORX IN THE AMOUNT OF \$7,320 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Change Order

**INFORMATION:** The change order is providing an additional 20 trees to replace Ginkgo Trees, 10 European Hornbeams, 10 Blackgums at \$234/tree including delivery and handling from nursery. Additional service surcharge for undisclosed underground debris and obstacles found during the course of work. Concrete, rebar and electrical wires. The total amount with the additional services is \$7,320.

**CERTIFICATION:** The Chief Financial Officer certifies that \$7,320 is budgeted and unencumbered in the General City Admin – Misc. – Other Services & Charges.

**ATTACHMENTS:** Consent to Approve Change Order Tree Worx - Staff Report, Inv. # 00665-I Tree Worx

**7.8. APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE AN AMENDED AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FROM JANUARY 31, 2023 FEASIBILITY STUDY TO THE DESIGN PHASE OF A SPLASH PAD IN FAIRVIEW PARK, INCREASING THE AMOUNT BY FORTY THOUSAND FIFTY-SIX DOLLARS (\$40,056) TO SEVENTY-NINE THOUSAND EIGHT HUNDRED DOLLARS (\$79,800) - PARKS & RECREATION DEPARTMENT.**

**RECOMMENDATION:** Approve.

**INFORMATION:** The City of Columbia entered an agreement with Kimley-Horn and Associates, Inc. for a feasibility study related to the

design and construction of a skate park and splash pad in the City of Columbia. This agreement is being amended to move from the study phase to the design phase, which increases the agreement amount by forty thousand fifty-six dollars (\$40,056) to a total of seventy-nine thousand eight hundred dollars (\$79,800). This is for the design of a splash pad in Fairview Park.

**CERTIFICATION:** The Chief Financial Officer certifies that \$40,056 is budgeted and unencumbered in Parks – Maintenance Services-Park Improvements.

**ATTACHMENTS:** Kimley-Horn and Associates, LLC Amendment Staff Report, Kimley-Horn and Associates, LLC Feasibility Study, Kimley-Horn

**7.9. RECEIVE AND FILE COST OF LIVING ADJUSTMENT (COLA) FOR ELIGIBLE RETIREES OR BENEFICIARIES OF THE CITY OF COLUMBIA EMPLOYEES' RETIREMENT PLAN - CITY RECORDER'S OFFICE.**

**RECOMMENDATION:** Approve.

**INFORMATION:** Each year the cost of living adjustment for eligible retirees or beneficiaries of the City of Columbia Employees' Retirement Plan is forwarded to the Trustees of the City Retirement Plan by the actuarial consultant. The increase of 3% of their current retirement benefit is to become effective July 1, 2023 for those retirees or beneficiaries, who began receiving benefits on or before July 1, 2022. The City Retirement Plan provides that the cost of living adjustment shall be increased for eligible retirees or beneficiaries each July 1, based on the Consumer Price Index (CPI-U) for all Urban Consumers, not to exceed three (3%) percent. The 3% is based on the period March 31, 2022 to March 31, 2023.

**ATTACHMENTS:** Staff Report--COLA, COLA

**7.10. APPROVE THE MAYOR TO AUTHORIZE THE EXTENSION OF THE AGREEMENT WITH MSD ENVIRONMENTAL SERVICES, INC. FOR ONE (1) MONTH AT THE COST OF \$20,00.00, FOR THE 1.0 METER BELT PRESS - WASTEWATER DEPARTMENT.**

**RECOMMENDATION:** Approve.

**INFORMATION:** The initial agreement with MSD Environmental was for two (2) months at \$20,000.00 per month, as spelled out in the agreement. Problems with the repair of our belt presses has led to the need for an additional month. MSD has agreed to the additional month at the initial cost of \$20,000.00 per month.

**CERTIFICATION:** The Chief Financial Officer certifies that \$20,000 is budgeted and unencumbered in Sewer Treatment Plant – Rentals.

**ATTACHMENTS:** MSD Rental Agreement Staff Report, MSD Environmental

**7.11. APPROVE CHANGE ORDER NO. 1 (FINAL) TO CLOSE OUT THE CONTRACT WITH SBW CONSTRUCTORS, LLC, J.R. WAUFORD CONTRACT 19-02 - WASTEWATER DEPARTMENT.**

**RECOMMENDATION:** Approve

**INFORMATION:** City council approved the bid award to SBW Constructors, LLC on July 9, 2020 for the amount of \$3,285,272.50 for the WCTS (Wastewater Collections Transmission System) rehabilitation, i.e. Cayce Valley line rehab. To close out the contract, the City has been presented with Change Order No. 1 (final) which results in an overall decrease of \$213,686.23, resulting in a final contract cost of \$3,071,586.27. The description of changes is explained in the Contract Change Order attached to this agenda item.

**ATTACHMENTS:** SBW final change order-Staff Report May 2023, SBW Change Order and additional documents

**7.12. APPROVE AMENDMENT NO. 5, AGREEMENT FOR ENGINEERING SERVICE RELATED TO EPA AOC NO. CWA-04-2014-4752 - WASTEWATER DEPARTMENT.**

**RECOMMENDATION:** Approve.

**INFORMATION:** Amendment No. 5 covers the additional cost of engineering services provided by J.R. Wauford during the delays

by SBW Constructors, LLC. SBW Constructors, LLC signed change order No. 1 on April 18, 2023 that included \$67,422 for J.R. Wauford engineering services and \$12,430 being deducted from their contract to pay for damages to two (2) yards compromised during the project.

**CERTIFICATION:** The Chief Financial Officer certifies that this item represents a net decrease to the contract and encumbers no budgeted funds.

**ATTACHMENTS:** Staff Report Amendment 5, Amendment No. 5 to EPA AOC-Wauford contract

**7.13. APPROVE THE CITY OF COLUMBIA'S STOP LOSS GROUP MEDICAL INSURANCE PREMIUM WITH SUN LIFE FINANCIAL WITH AN INDIVIDUAL SPECIFIC DEDUCTIBLE OF \$150,000 AND AN AGGREGATING SPECIFIC CORRIDOR OF \$125,000 EFFECTIVE JULY 1, 2023 AND AUTHORIZE THE MAYOR TO SIGN ANY NECESSARY DOCUMENTS - HUMAN RESOURCES.**

**RECOMMENDATION:** Approve.

**INFORMATION:** To ensure we are receiving the most competitive rates and the best possible service for our eligible employees; Sherrill Morgan does a request for proposals for stop loss coverage. This plan year our health plan experienced fewer high claimants than in the previous plan year. The results of the lower claims cost and competition resulted in a reduction of the renewal premium from our current stop loss insurance carrier, Sun Life. The renewal rates for the year beginning July 1, 2023, are -14% lower than last year's premium.

Sun Life continues to guarantee against any of our employees being subject to an individual laser and that we will not receive an increase above 50%. With this guarantee and the reduction in premium, the decision was made to stay with Sun Life for the stop loss.

Blue Cross gave us a 3.2% increase on our administrative fees; for the 23-24 plan year they will be \$52.22 per employee per month.

The administrative fee for dental remained at \$4.46 per covered life per month.

In an effort to improve employee awareness of their current health condition(s), the City will continue the tobacco and HRA/biometric requirements. These requirements do not apply to those employees who are not on the group medical plan and receive the "In lieu of insurance" amount of \$1,700 annually.

**CERTIFICATION:** The Chief Financial Officer certifies that sufficient funds are available and unencumbered in the Insurance Fund.

**ATTACHMENTS:** Staff Report Sun Life, SunLife, Rate Sheet 1, Rate Sheet 2

## **8. ADMINISTRATION.**

## **9. RESOLUTIONS.**

### **9.1. RESOLUTION NO. 23-29 - A RESOLUTION TO ANNEX AND APPROVE A PLAN OF SERVICES FOR PROPERTIES AND PORTIONS OF PROPERTIES AT TAX MAP 112 PARCELS 2.03, 9, 10.01, AND 10.07 LOCATED OFF TROTWOOD AVENUE INTO THE CITY OF COLUMBIA, TENNESSEE - WARD 1 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-29.

**INFORMATION:** The property owner(s) and the applicant are requesting annexation into the City of Columbia for future residential development under a Planned Unit Development Master plan known as Old Zion Road PUD. The Planning Commission reviewed this request and recommended approval with a vote of 4-2 at the April 12, 2023 meeting.

**ATTACHMENTS:** Staff Report Resolution No. 23-29, Resolution No. 23-29, Resolution No. 23-29 - Exhibit A, Resolution No. 23-39 - Exhibit B, Resolution No. 23-29 - Exhibit c, Resolution No. 23-29 - Plan of Services, Resolution No. 23-29 - Update to Staff Report April 2023, Resolution No. 23-29 - Staff Report Trotwood PUD

**9.2. RESOLUTION NO. 23-34 - A RESOLUTION TO ACCEPT THE STREETS AND DRAINAGE IMPROVEMENTS IN AUTUMN BROOK SUBDIVISION FOR OWNERSHIP AND MAINTENANCE - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-34.

**INFORMATION:** This resolution refers to acceptance of streets and drainage improvements in Autumn Brook Subdivision for ownership and maintenance in the City of Columbia. The Engineering Division has made inspections and recommends acceptance of the streets and drainage improvements.

**ATTACHMENTS:** Resolution No. 23-34 Staff Report, Resolution No. 23-34, Resolution No. 23-34 Request for Bond Release for Autumn Brook, Resolution No. 23-34 Autumn Brook Final Plat

**9.3. RESOLUTION NO. 23-35 - A RESOLUTION TO ACCEPT THE STREETS AND DRAINAGE IMPROVEMENTS IN HONEY FARM SUBDIVISION, PHASE 2, SECTION 9, FOR OWNERSHIP AND MAINTENANCE - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-35.

**INFORMATION:** This resolution refers to acceptance of streets and drainage improvements in Honey Farm Subdivision, Phase 2, Section 9, for ownership and maintenance in the City of Columbia. The Engineering Division has made inspections and recommends acceptance of the streets and drainage improvements.

**ATTACHMENTS:** Resolution No. 23-35 Staff Report, Resolution No. 23-35, Resolution No. 23-35 Request for Final Acceptance - Phase 2, Section 9 Honey Farm, Resolution 23-35 - Plat HF 2.9

**9.4. RESOLUTION NO. 23-36 - A RESOLUTION ACCEPTING A DONATION OF FIVE CONTAINMENT BLANKETS DESIGNED SPECIFICALLY FOR ELECTRIC AND HYBRID VEHICLE FIRES FROM GENERAL MOTORS TO BE UTILIZED BY COLUMBIA FIRE & RESCUE - FIRE & RESCUE.**

**RECOMMENDATION:** Approve.

**INFORMATION:** Columbia Fire & Rescue request Council's approval to accept the donation of five containment blankets designed specifically for electric and hybrid vehicle fires from General Motors.

**ATTACHMENTS:** Staff Report Resolution No. 23-36, Resolution 23-36

**9.5. RESOLUTION NO. 23-37 - A RESOLUTION TO ACCEPT OWNERSHIP AND MAINTENANCE OF SEWER IMPROVEMENTS SERVING BAKER CREEK PLACE - WARD 3 - WASTEWATER DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-37.

**INFORMATION:** Baker Creek Place consists of 1,375 linear feet of 8-inch gravity sanitary sewer lines located in Ward 3. The developers have met all of the qualifications for acceptance, i.e. as-built plans, dedication letter, lien affidavit and maintenance surety, 25% of the construction surety, to be left in place for one year after council acceptance. The Wastewater Department has performed the necessary testing and inspections.

**ATTACHMENTS:** Staff Report Resolution No. 23-37, Resolution No. 23-37, Baker Creek Place dedication letter-June 2023

**9.6. RESOLUTION NO. 23-38 - A RESOLUTION TO RATIFY THE CITY OF COLUMBIA'S APPLICATION FOR THE FEMA PUBLIC ASSISTANCE GRANT, ACCEPT THE AWARD AND AUTHORIZE THE MAYOR TO EXECUTE DOCUMENTS RELATED TO ACCEPTING AND ADMINISTERING THE GRANT PROJECT - FIRE & RESCUE.**

**RECOMMENDATION:** Approve Resolution No. 23-38.

**INFORMATION:** The President of the United States issued a major disaster declaration under the authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121 *et seq.* (the "Stafford Act"), for costs associated with the Corona Virus Disease 2019 (Covid-19 Pandemic).

The City of Columbia is eligible to receive funds to recover costs that are funded 100% by FEMA.

Columbia Fire & Rescue requests the Council's approval to apply for the Grant with no matching funds required by the City of Columbia

**ATTACHMENTS:** Staff Report Resolution No. 23-38, Resolution No. 23-38

**9.7.RESOLUTION NO. 23-39 - TAX CORRECTIONS - CITY RECORDER'S OFFICE.**

**RECOMMENDATION:** Approve Resolution No. 23-39.

**INFORMATION:** The City Recorder is presenting tax corrections through 5/19/2023 for Council consideration as submitted by Mr. Bobby Daniels, Maury County Tax Assessor.

**ATTACHMENTS:** Staff Report; Resolution No. 23-39; Tax Corrections.

**ATTACHMENTS:** Staff Report Resolution No. 23-39, Resolution No. 23-39

**9.8.RESOLUTION NO. 23-40 - A RESOLUTION TO ACCEPT A DONATION FROM THE MAURY REGIONAL HEALTHCARE FOUNDATION TO THE COLUMBIA PARKS AND RECREATION DEPARTMENT IN THE AMOUNT OF ONE THOUSAND DOLLARS (\$1,000) FOR SUMMER YOUTH PROGRAM EXPENSES - PARKS & RECREATION DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-40.

**INFORMATION:** The Maury Regional Healthcare Foundation Executive Committee voted to donate one thousand dollars (\$1,000) for summer youth program expenses to the City of Columbia Parks and Recreation Department.

**ATTACHMENTS:** Staff Report Resolution 23-40 , Resolution No. 23-40

**9.9.RESOLUTION NO. 23-41 - A RESOLUTION AUTHORIZING EXECUTION OF A SINGLE STREAM SOLID WASTE**

## **INTERLOCAL AGREEMENT WITH MARSHALL COUNTY FOR RECYCLABLE MATERIALS - PUBLIC WORKS DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-41 and authorize the Mayor to sign an interlocal agreement for execution of single stream solid waste with Marshall County for recyclable materials

**INFORMATION:** Since 2013, the City of Columbia has partnered with Marshall County to improve recycling and support Marshall County's Recycling Hub. The City's recyclable materials are collected by Public Works and delivered to the Marshall County Solid Waste Recovery Facility.

The Marshall County Solid Waste Committee recommended maintaining the current charge of \$65.00 per ton and made a recommendation to the Marshall County Commission, who approved a resolution at their April 24, 2023 meeting. The per-ton charge for recyclables will take effect on July 1, 2023. The Commission approved an Interlocal Agreement for the City's consideration, establishing terms and conditions for the City's recyclable materials delivered to their facility. This recommendation also includes an automatic one (1) year renewal.

Based upon an estimated tonnage of recyclables (415 tons annually), the costs would be approximately \$27,000.

Marshall County is requesting the City of Columbia to authorize execution of the Interlocal Agreement.

**ATTACHMENTS:** Staff Report Resolution No. 23-41, Resolution No. 23-41, Marshall Co FY24 Columbia Interlocal Agreement

## **9.10.RESOLUTION NO. 23-42 - A RESOLUTION TO ACCEPT OWNERSHIP AND MAINTENANCE OF SEWER IMPROVEMENTS SERVING CITIZEN HOUSE APARTMENTS - WARD 5 - WASTEWATER DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-42.

**INFORMATION:** Citizen House Apartment consists of 1,082 linear feet of 8-inch gravity sanitary sewer lines located in Ward 5. The

developers have met all of the qualifications for acceptance, i.e. as-built plans, dedication letter, lien affidavit and maintenance surety, 25% of the construction surety, to be left in place for one year after council acceptance. The Wastewater Department has performed the necessary testing and inspections.

**ATTACHMENTS:** Staff Report Resolution No. 23-42, Resolution No. 23-42, Citizen House Apartments, CH Apartments - Dedication letter-June 2023

**9.11. RESOLUTION NO. 23-43 - A RESOLUTION TO ACCEPT OWNERSHIP AND MAINTENANCE OF SEWER IMPROVEMENTS SERVING RIDGEVIEW OAKS, PHASE 2 (KINLOCH) - WARD 5 - WASTEWATER DEPARTMENT.**

**RECOMMENDATION:** Approve Resolution No. 23-43.

**INFORMATION:** Ridgeview Oaks, Phase 2 (Kinloch) consists of 2,025 linear feet of 8-inch gravity sanitary sewer lines located in Ward 5. The developers have met all of the qualifications for acceptance, i.e. as-built plans, dedication letter, lien affidavit and maintenance surety, 25% of the construction surety, to be left in place for one year after council acceptance. The Wastewater Department has performed the necessary testing and inspections.

**ATTACHMENTS:** Staff Report Resolution No. 23-43, Resolution No. 23-43, Ridgeview Oaks, Phase 2 - Dedication Letter

**10. ORDINANCES.**

**10.1. 2ND CONSIDERATION OF ORDINANCE NO. 4456 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE BY REZONING A PORTION OF TAX MAP 112 PARCEL 9, LOCATED AT 6150 TROTWOOD AVENUE FROM CD-2 (RURAL CHARACTER DISTRICT) TO PUD-R (PLANNED UNIT DEVELOPMENT - RESIDENTIAL) - WARD 1 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4456 on second consideration.

**INFORMATION:** The applicant is requesting to rezone a portion of the aforementioned property for the future development of residential homes as part of the proposed Old Zion Road Planned Unit Development subdivision consisting of 765 homes on 415 acres. The Planning Commission reviewed this request and recommended approval with a vote of 4-2 at the April 12, 2023 meeting.

**ATTACHMENTS:** Staff Report Ordinance No. 4456, Ordinance No. 4456, Ordinance No. 4456 Exhibit A, Ordinance No. 4456 Exhibit B, Ordinance No. 4456 Updated Development Service Staff Report, Ordinance No. 4456 Development Services Staff Report

**10.2.2ND CONSIDERATION OF ORDINANCE NO. 4457 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400 - THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE TO ZONE PROPERTY BEING ANNEXED BY RESOLUTION NO. 23-29, LOCATED AT 6150 TROTWOOD AVENUE BEING A PORTION OF TAX MAP 112 PARCEL 9 TO PUD-R (PLANNED UNIT DEVELOPMENT-RESIDENTIAL) - WARD 1 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4457 on second consideration.

**INFORMATION:** The applicant is requesting a portion of property be annexed and zoned for a Planned Unit Development residential development known as Old Zion Road PUD. Planning Commission reviewed the request at the April 12, 2023 meeting and recommended approval with a vote of 4-2.

**ATTACHMENTS:** Staff Report Ordinance No. 4457, Ordinance No. 4457, Ordinance No. 4457 Exhibit A, Ordinance No. 4457 Exhibit B, Ordinance No. 4457 Updated Deveopment Services Staff Report, Ordinance No. 4457 Development Services Staff Report

**10.3.2ND CONSIDERATION OF ORDINANCE NO. 4458 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400 - THE SAME**

**BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE TO ZONE PROPERTIES BEING ANNEXED BY RESOLUTION NO. 23-29, LOCATED AT TAX MAP 112 PARCELS 2.03 AND 10.01, OFF TROTWOOD AVENUE AND OLD ZION ROAD TO PUD-R (PLANNED UNIT DEVELOPMENT-RESIDENTIAL) - WARD 1 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4458 on second consideration.

**INFORMATION:** The applicant is requesting the aforementioned properties be zoned upon annexation to a Planned Unit Development Residential classification as part of the Old Zion Road PUD subdivision proposed. The Planning Commission reviewed the request at the April 12, 2023 meeting and recommended approval with a vote of 4-2.

**ATTACHMENTS:** Staff Report Ordinance No. 4458, Ordinance No. 4458, Ordinance No. 4458 Exhibit A, Ordinance No. 4458 Exhibit B, Ordinance No. 4458 Updated Development Services Staff Report, Ordinance No. 4458 Development Services Staff Report

**10.4.2ND CONSIDERATION ON ORDINANCE NO. 4460 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400 - THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE TO ZONE PROPERTY BEING ANNEXED BY RESOLUTION NO. 23-29, LOCATED OFF OLD ZION ROAD, BEING A PORTION OF TAX MAP 112 PARCEL 10.07 TO PUD-R (PLANNED UNIT DEVELOPMENT-RESIDENTIAL) - WARD 1 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4460 on second consideration.

**INFORMATION:** The applicant is requesting a portion of the aforementioned property be zoned to PUD-R upon annexation as part of the proposed Old Zion Road Planned Unit Development subdivision which will consist of 765 lots on 415 acres. The Planning Commission reviewed the request at the April 12, 2023 meeting and recommended approval with a vote of 4-2.

**ATTACHMENTS:** Staff Report Ordinance No. 4460, Ordinance No. 4460, Ordinance No. 4460 Exhibit A, Ordinance No. 4460 Exhibit B, Ordinance No. 4460 Updated Development Services Staff Report, Ordinance No. 4460 Development Services Staff Report

**10.5.2ND CONSIDERATION OF ORDINANCE NO. 4461 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE BY APPROVING THE OLD ZION ROAD PUD PRELIMINARY MASTER PLAN LOCATED OFF TROTWOOD AVENUE AT TAX MAP 112 PARCELS 2.03, 9, 10.01, AND 10.07 - WARD 1 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4461 on second consideration.

**INFORMATION:** The applicant is requesting approval of the preliminary master plan for the Old Zion Road Planned Unit Development. The development will consist of 764 new residential lots that vary in three lot widths and with one existing lot on a total of 415 acres that will be developed in a multitude of phasing with 45% of the site being open space. Amenities include three (3) miles of walking trails, playgrounds, a pool, and dog park area. There was discussion on the possible connection between Ashwood Manor Subdivision and this development with no connection being proposed at this time. The Planning Commission reviewed this request at the April 12, 2023 meeting and recommended approval by a vote of 4-2.

**ATTACHMENTS:** Staff Report Ordinance No. 4461, Ordinance No. 4461, Ordinance No. 4461 Exhibit B, Ordinance No. 4461 Updated Development Services Staff Report, Ordinance No. 4461 Development Services Staff Report, Ordinance No. 4461 Exhibit B (Updated), Ord No 4461 - Exhibit A (Updated)

**10.6.2ND CONSIDERATION OF ORDINANCE NO. 4462 - AN ORDINANCE AMENDING ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE REGARDING MOBILE VENDING - CITYWIDE - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4462 on second consideration.

**INFORMATION:** Amendments may be recommended due to circumstances over a time period. Columbia established mobile vending under the Zoning Ordinance in 2018 and since that time, it has been identified in Strategic Planning to be an item for review. Staff consulted surrounding areas for their regulations and also consulted with local vendors to provide suggested amendments. Also being a part of this zoning ordinance amendment is the establishment of food truck court regulations. Planning Commission then reviewed the various proposed amendments and at the April 12, 2023 meeting recommended approval of the attached by a vote of 6-0.

**ATTACHMENTS:** Staff Report Ordinance No. 4462, Ordinance No. 4462, Ordinance No. 4462 Exhibit A, Ordinance No. 4462 Exhibit B, Ordinance No. 4462 Updated Development Services Staff Report 042323

**10.7.2ND CONSIDERATION OF ORDINANCE NO. 4463 – AN ORDINANCE FIXING THE TAX RATE FOR THE CITY OF COLUMBIA FOR THE YEAR 2023 ON ALL TAXABLE PROPERTY AT THE RATE OF \$0.8251 PER \$100.00 - WARD 4 - CITY RECORDER'S OFFICE.**

**RECOMMENDATION:** Approve Ordinance No. 4463 on second consideration.

**INFORMATION:** Annually, the City Council adopts the property tax rate by Ordinance. This proposed Ordinance calls for the tax rate of \$0.8251 per \$100.00 of assessed value for the 2023 City taxes.

**ATTACHMENTS:** Staff Report Ordinance No. 4463, Ordinance No. 4463

**10.8.2ND CONSIDERATION OF ORDINANCE NO. 4464 AS AMENDED – APPROPRIATION ORDINANCE FOR FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024 - FINANCE.**

**RECOMMENDATION:** Approve Ordinance No. 4464 as amended on second consideration.

**INFORMATION:** Each year, pursuant to the City Charter, the City Council considers the formal adoption of the City budget through an appropriation ordinance for the coming year. The proposed budget was delivered to the City Council at the May 4th study session. The Wastewater budget was presented to the City Council in April in one-on-one session. One-on-one meetings were held for review of other departments and funds in advance of first consideration. Additional meetings will be scheduled as necessary. A Public Hearing is required prior to second consideration and will be scheduled for June 8, 2023. Required publication of the tentative Appropriation Ordinance was made in the Columbia Daily Herald on April 30, 2023.

Per past practice, the City Council is being requested to advance the Appropriation Ordinance for the upcoming fiscal year based upon the appropriations listed in the proposed budget. The total proposed budget is \$80,428,968.

Second consideration and final adoption of the proposed ordinance is tentatively scheduled for June 8, 2023.

**ATTACHMENTS:** Staff Report Ordinance No. 4464, Ordinance No. 4464

**10.9.2ND CONSIDERATION OF ORDINANCE NO. 4465 AS AMENDED - AN ORDINANCE TO APPROVE THE CLASSIFICATION AND COMPENSATION PLAN FOR THE EMPLOYEES OF THE CITY OF COLUMBIA FOR THE 2023-2024 FISCAL YEAR - HUMAN RESOURCES.**

**RECOMMENDATION:** Approve Ordinance No. 4465 as amended on second consideration.

**INFORMATION:** Each year, the City Council passes a Classification and Pay Ordinance for the next fiscal year. The City of Columbia contracted Burris, Thompson and Associates to conduct a comprehensive classification study. City jobs have been

revised by City Departments and reviewed by Burris, Thompson and Associates. This will take effect July 1, 2023 and pay adjustments will be implemented in the pay period in which July 1, 2023 occurs.

The following additional changes are being made:

1. The City's jobs have been revised by City department directors and reviewed pursuant to a comprehensive study by Burris, Thompson and Associates.
2. The City's pay range structure has been reviewed and adjusted from numerical pay grades to alphabetical pay grades and new pay ranges have been proposed.
3. The goal of this effort is to provide a pay structure to attract and retain highly qualified employees to provide quality services to the community.
4. Full implementation of the Classification and Compensation Plan will be implemented with the adopted Budget for the 2023-2024 Fiscal Year which will incorporate the recommended adjustments pursuant to the study referenced above and will raise pay for all employees that are not in their market pay range.

Ordinance No. 4465 is being amended on second consideration to correct typos in the positions of Fire & Rescue Building Maintenance and Public Works Maintenance Worker.

**ATTACHMENTS:** Staff Report Ordinance No. 4465 as amended, Ordinance No. 4465 AS AMENDED, Ordinance No. 4465 Exhibit A 052523, Ordinance No. 4465 as amended Exhibit B 052523

**10.10.2ND CONSIDERATION OF ORDINANCE NO. 4466 AS AMENDED – AN ORDINANCE TO AMEND THE FISCAL YEAR 2022-2023 BUDGET ORDINANCE NO. 4404 PROVIDING FOR REVISIONS TO THE GENERAL, SANITATION, AND WASTEWATER FUNDS - FINANCE.**

**RECOMMENDATION:** Approve Ordinance No. 4466 as amended on second consideration.

**INFORMATION:** The proposed ordinance is the third amendment to the FY 2023 Appropriation Ordinance, impacting the Sanitation,

Capital and Wastewater Funds and several departments within the General Fund.

Within this budget amendment, the following items are included:

- Appropriation of funds for step 1 of the pay plan approved May 11, 2023, which totals \$364,258 in General, \$20,864 in Sanitation and \$47,394 in Wastewater,
- Budget SAFER Grant in Fire totaling \$174,833 for three (3) new firefighter positions,
- Budget \$3,000 in HR for a new scanner for document imaging.

On second consideration, the following items were added:

- Budget reserves for year-end retirement funding totaling \$600,000 in General City Admin,
- Budget funds for additional fuel in the following General Fund departments:
  - o Police - \$5,700
  - o Fire - \$20,620
  - o Public Works - \$32,800
  - o Development Services - \$2,380
  - o Parks - \$8,000
- Budget recovery of insurance funds for water damage totaling \$6,185, HAZMAT funds totaling \$5,582, auto repair for claimed auto damage totaling \$4,544 and funds for an emergency generator totaling \$104,445 in Fire,
- Budget \$15,000 for auto-repairs offset with insurance proceeds in Public Works,
- Appropriation of funds for landfill charges exceeding budget estimates (\$350,000) and year-end retirement funding (\$220,000) in Sanitation.
- Budget funds for parking garage study in Capital Projects totaling \$49,122.

A detailed schedule of items included within this budget amendment is attached. This amendment increases the City's total budget for FY 2023 by \$2,034,727 to \$92,997,260.

**ATTACHMENTS:** Staff Report Ordinance No. 4466 as amended, Ordinance 4466 AA3 2nd as amended, FY 2023 AA#3-Support Docs, BUDGET SUMMARY 2023 AA3 2nd

**10.11.2ND CONSIDERATION OF ORDINANCE NO. 4467 - AN ORDINANCE TO AMEND TITLE 17, CHAPTER 1, SECTION 17-108 OF THE COLUMBIA MUNICIPAL CODE, THE SAME BEING THE SCHEDULE OF FEES FOR THE COLLECTION OF GARBAGE AND REFUSE WITHIN THE CORPORATE LIMITS OF THE CITY OF COLUMBIA, TENNESSEE - PUBLIC WORKS DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4467 on second consideration.

**INFORMATION:** It is recommended the City sanitation fee be increased by \$3.00 to address increasing costs for providing this service.

**ATTACHMENTS:** Staff Report Ordinance No. 4467, Ordinance No. 4467

**10.12.1ST CONSIDERATION ON ORDINANCE NO. 4468 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE BY REZONING TAX MAP 101 PARCEL 39.00 LOCATED AT 6218 CAYCE LANE, FROM CD-2 (RURAL CHARACTER DISTRICT) TO CD-3 (NEIGHBORHOOD CHARACTER DISTRICT) AND ESTABLISH JULY 13, 2023 AS THE DATE OF PUBLIC HEARING - WARD 2 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance No. 4468 on first consideration and establish July 13, 2023 as the date of Public Hearing.

**INFORMATION:** The applicant is requesting the property to be rezoned from CD-2 (Rural Character District) to CD-3 (Neighborhood Character District). It consists of a 30 acre property located at 6218 Cayce Lane with the concept plan reflecting 104 residential lots. The Planning Commission

reviewed this request at the May 10, 2023 meeting and recommended approval by a vote of three to two with two abstentions.

**ATTACHMENTS:** Staff Report Ordinance No. 4468, Ordinance No. 4468, OrdNo4468-ExhA, OrdNo4468-ExhB, Update to Staff Report, Staff Report, Traffic Impact Study, Stormwater Report

**10.13.1ST CONSIDERATION OF ORDINANCE NO. 4469 - AN ORDINANCE TO AMEND THE COLUMBIA MUNICIPAL CODE BY REPEALING AND DELETING TITLE 12, CHAPTER 1, SECTION 12-102, PERTAINING TO THE BUILDING CODE AND ADOPTING NEW SECTION 12-102 - DEVELOPMENT SERVICES DEPARTMENT.**

**RECOMMENDATION:** Approve Ordinance 4469 on first consideration.

**INFORMATION:** This Ordinance will amend the currently adopted International Residential Code in order to be in compliance with Tennessee House Bill No. 799. This bill establishes the 2018 International Energy Conservation Code for one-family and two-family construction as amended by the State Fire Marshal rule 0780-02-23-.02 as the maximum enforceable regulation.

SECTION 5. Tennessee Code Annotated, Section 68-120-101 (b)(2)(A), is amended by adding the following as a new subdivision:

(iii) For one-family and two-family construction, it has adopted the International Energy Conservation Code, published by the International Code Council, and is not more stringent than the state minimum standard adopted pursuant to subsection (a); and SECTION 6. This act takes effect July 1, 2023, the public welfare requiring it.

**ATTACHMENTS:** Ordinance No. 4469 - Staff Report, Ordinance No. 4469

**10.14.1ST CONSIDERATION OF ORDINANCE NO. 4470 - AN ORDINANCE TO AMEND THE CITY OF COLUMBIA**

**PURCHASING MANUAL AS ADOPTED BY ORDINANCE NO. 4209 BY ADDING A NEW SECTION 3.15 ON CONSTRUCTION MANAGEMENT SERVICES AND BY CHANGING THE BID AMOUNT FROM \$25,000 TO \$50,000 AND THE PURCHASE ORDER AMOUNT FROM \$4,000 TO \$8,000 AT ALL PLACES WHERE IT IS REFERENCED IN THE PURCHASING MANUAL - FINANCE.**

**RECOMMENDATION:** Approve Ordinance No. 4470 on first consideration.

**INFORMATION:** The Chief Financial Officer reviews financial policies and procedures periodically to ensure that such policies and procedures conform to changes in state law and to best serve the City of Columbia. Upon review of recent updates to MTAS purchasing guidelines, staff recommends revisions to stay up to date with State law.

The attached City of Columbia Purchasing Policy and Manual version 071323 proposes the addition of a new section (3.15) on Construction Management Services as well as updating the purchase order amount from \$4,000 to \$8,000 and the bid amount from \$25,000 to \$50,000 at all places where it is referenced in the purchasing manual.

**ATTACHMENTS:** Staff Report - Update Purchasing Manual, Ordinance No. 4470, City of Columbia Purchasing Policy and Manual 060823 - Clean Copy, City of Columbia Purchasing Policy and Manual 060823 - Redline Copy

**11. PUBLIC COMMENT.**

**12. OTHER BUSINESS.**

**13. EXECUTIVE SESSION.**

**14. ADJOURNMENT.**

**15. UPCOMING EVENTS.**