



City of Columbia Industrial Development Board (IDB)
City of Columbia Industrial Development Board (IDB) Agenda
September 26, 2023 - 4:00 PM

**700 North Garden Street
Conf. Room A - Basement
Columbia, TN 38401
Phone: 931-560-1510**

Anyone requesting accommodations due to disabilities should contact Wanda McClain, at (931) 560-1570 prior to the meeting.

- I. Call to Order.**
- II. Official Notice.**
- III. Approval of Minutes.**

AUGUST 22, 2023 MINUTES

- IV. Old Business .**
- V. New Business.**

ELECTION OF VICE CHAIR

- VI. Maury Alliance Update .**

**UPDATE AND APPROVAL TO APPLY FOR SITE DEVELOPMENT
GRANT AT COLUMBIA RAIL SITE**

- VII. City Update.**
- VIII. Other Business.**
- IX. Next Meeting.**
- X. Public Comments.**
- XI. Tentative 2023 Meeting Schedule.**

**OCTOBER 24, 2023
NOVEMBER - TBD
DECEMBER - TBD**

- XII. Adjourn.**

City of Columbia Industrial Development Board

August 22, 2023

Call to Order:

The meeting of the Industrial Development Board was called to order by Vice Chairman Dodd.

Attendance:

Members present were: Tim Dodd, Julie Heffington, Bill Marbet, Manuel Young and Darlene Baxter. Others in attendance were: City Manager Tony Massey, Assistant City Manager Thad Jablonski, Executive Secretary Liz Bermudez, Maury County Chamber & Economic Alliance President Wil Evans and Vice President Travis Groth. Board Members Bob Morgan and Bo Holloway were absent. City Planner Kevin McCarthy arrived to the meeting late.

Minutes:

Minutes of the July 18, 2023 meeting were reviewed. Bill Marbet moved the minutes be approved. The motion was seconded by Darlene Baxter. The motion was unanimously approved by those in attendance.

City Manager Massey advised that the Mersen sewer line will be on City Council's September agenda.

Old Business:

There was no old business.

New Business:

City Manager Massey advised that Thad and he are scheduled to meet with Bristol Development later in the week and will update the board in regards to that meeting.

Maury Alliance:

Authorize the Chairman to sign and submit a letter of intent to apply for a TNECD Site Development Grant.

Travis Groth went over the details of the letter of intent, which is nonbinding. He advised the maximum award for this round has increased from 1 million to 5 million dollars, and the match for this round has changed from a fifty percent match to a twenty-five percent match.

Darlene Baxter moved to authorize the Vice Chairman to sign and submit the letter of intent to apply for a TNECD Site Development Grant. The motion was seconded by Julie Heffington. Darlene Baxter moved to amend the motion to authorize either the Chairman or Vice Chairman to sign and submit the letter of intent. The amended motion was seconded by Julie Heffington. The motion was unanimously approved by those in attendance.

City Update:**Approve renewal agreement with Retail Strategies**

Assistant City Manager Thad Jablonski went over the details of the renewal agreement with Retail Strategies. He advised the board would have the option to cancel the agreement for years 2 and 3 with 30 days' notice.

Julie Heffington spoke of her hesitancy to approve a three-year agreement with Retail Strategies. She advised there has been critical information missing from their previous meetings with the group.

City Manager Massey advised if the agreement is approved, it has been requested that Retail Strategies come to more IDB meetings with updates.

There was discussion about the need for quarterly updates, some of the challenges Retail Strategies has faced, the need for citizens to access retail they need without having to leave our community and what businesses we have that we wouldn't without their lead.

City Manager Massey recommended the board review the agreement each year to determine if they want to continue with Retail Strategies services.

Bill Marbet moved to approve the Vice Chairman or Chairman executing the renewal agreement with Retail Strategies. The motion was seconded by Darlene Baxter. The motion was unanimously approved by those in attendance.

Other Business:

City Planner Kevin McCarthy introduced himself to the board.

City Manager Massey said Tim Dodd would be missed as this is his last meeting with the IDB board. Tim Dodd said he has immensely enjoyed working with the board, Maury Alliance and the City. He spoke of the wonderful community that is Columbia.

Next Meeting:

The next meeting is scheduled for September 26, 2023 at 4:00 p.m.

Adjournment:

There being no additional business the meeting ended at 4:41 p.m.

Respectfully submitted,

Julie Heffington, Secretary

Bob Morgan, Chairman