



**City of Columbia City Council
Study Session Agenda
December 7, 2023 - 5:30 PM**

**City Hall Council Chambers
700 North Garden Street
Columbia, TN 38401
Phone: 931-560-1510**

**Chaz Molder, Mayor
Randy McBroom, Vice Mayor
Council Member DaVena Hardison, Ward 1
Council Member Debbie Wiles, Ed. D., Ward 2
Council Member Anthony Greene, Ward 3
Council Member Kenny Marshall, Ward 4
Council Member Danny Coleman, Ward 5**

**Tony Massey, City Manager
C. Tim Tisher, City Attorney
Thad H. Jablonski, City Recorder
Liz Bermudez, Recording Secretary**

The City Council of the City of Columbia welcomes your presence and participation at this meeting. If you wish to address Council regarding any item on the Agenda, please sign the sign-up sheet and indicate which agenda item you would like to comment on. You will have the opportunity to comment on an item when it comes up on the Agenda and before Council votes on the item. Once recognized, you may then come to the podium and state your name and address. Anyone requesting accommodations due to disabilities should contact the ADA Coordinator, Wanda McClain, at 931-560-1570 prior to the meeting.

PUBLIC HEARINGS

- 1. PUBLIC HEARING ON ORDINANCE NO. 4484 - AN ORDINANCE FOR THE ABANDONMENT OF A RIGHT OF WAY BEING A PORTION OF PROPERTY OFF WENDY BOULEVARD BETWEEN LOTS 20A AND 21A AND AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER A QUITCLAIM DEED TO THE PROPERTY OWNER - WARD 5 - DEVELOPMENT SERVICES DEPARTMENT.**

RECOMMENDATION: Conduct the Public Hearing.

INFORMATION: The City no longer has any use for a portion of right-of-way off Wendy Boulevard. Easements will be kept for utilities. The right-of-way will be split between the two adjacent property owners. The required notice of Public Hearing was advertised on November 28, 2023 in The Daily Herald.

ATTACHMENTS: Staff Report - Public Hearing on Ordinance No. 4484.

- 1 CALL TO ORDER/ROLL CALL.**
- 2 INVOCATION BY HENRY MOBLEY OF PENTECOSTAL CHURCH OF JESUS CHRIST.**
- 3 PLEDGE OF ALLEGIANCE.**
- 4 APPROVAL OF AGENDA.**
- 5 PRESENTATIONS.**
 - 5.1. QUARTERLY PRESENTATION BY WIL EVANS, PRESIDENT OF THE MAURY COUNTY CHAMBER AND ECONOMIC ALLIANCE (REGULAR MEETING ONLY).**
 - 5.2. PRESENTATION OF AUDITOR'S REPORT BY HENDERSON, HUTHERSON AND MCCULLOUGH (STUDY SESSION ONLY). - FINANCE.**
- 6 ORGANIZATIONAL BUSINESS.**

6.1. APPROVE THE MINUTES OF THE NOVEMBER 9, 2023, REGULAR CITY COUNCIL MEETING - CITY MANAGER'S OFFICE.

RECOMMENDATION: Approve.

ATTACHMENTS: November 9, 2023 City Council Minutes.

6.2. APPROVE THE RETIREMENT BENEFITS FOR SHERRY SHEETER, ADMINISTRATIVE ASSISTANT, POLICE DEPARTMENT AND PRESENTATION OF GIFT CHECK AND RETIREMENT PLAQUE BY MAYOR MOLDER - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: Sherry Sheeter has been an employee of the City of Columbia for 22 years. Her effective retirement date is December 15, 2023 with pension payments to begin on January 1, 2024.

ATTACHMENTS: Staff Report Sherry Sheeter Retirement.

6.3. APPROVE THE RETIREMENT BENEFITS FOR CARL SHRAKE, POLICE OFFICER, POLICE DEPARTMENT AND PRESENTATION OF GIFT CHECK AND RETIREMENT PLAQUE BY MAYOR MOLDER - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: Carl Shrake has been an employee of the City of Columbia for 28 years. His effective retirement date is December 17, 2023 with pension payments to begin on January 1, 2024.

ATTACHMENTS: Staff Report Carl Shrake Retirement.

6.4. APPROVE THE RETIREMENT BENEFITS FOR MONTY BLAND, FIRE CAPTAIN, FIRE & RESCUE - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: Monty Bland has been an employee of the City of Columbia for 24 years. His effective retirement date is December 14, 2023 with pension payments to begin on January 1, 2024.

ATTACHMENTS: Staff Report Monty Bland Retirement.

6.5. APPROVE THE RETIREMENT BENEFITS FOR CLINTON BLANKENSHIP, WASTEWATER MAINTENANCE WORKER, WASTEWATER DEPARTMENT - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: Clinton Blankenship has been an employee of the City of Columbia for 21 years. His effective retirement date is December 15, 2023 with pension payments to begin on January 1, 2024.

ATTACHMENTS: Staff Report Clinton Blankenship Retirement.

6.6. APPROVE THE RETIREMENT BENEFITS FOR JOHN WILLIAMS, ENGINEERING TECHNICIAN, DEVELOPMENT SERVICES DEPARTMENT - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: John Williams has been an employee of the City of Columbia for 15 years. His effective retirement date is December 15, 2023 with pension payments to begin on January 1, 2024.

ATTACHMENTS: Staff Report John Williams Retirement.

6.7. APPROVE THE RETIREMENT BENEFITS FOR CHAD HELTON, FIRE CAPTAIN, FIRE & RESCUE - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: Chad Helton has been an employee of the City of Columbia for 26 years. His effective retirement date is December 27, 2023 with pension payments to begin on January 1, 2024.

ATTACHMENTS: Staff Report Chad Helton Retirement.

6.8. APPROVE THE RETIREMENT BENEFITS FOR SHARON HOWELL, ACCOUNTING TECHNICIAN II, CITY RECORDER - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: Sharon Howell has been an employee of the City of Columbia for 27 years. Her effective retirement date is December 15, 2023 with pension payments to begin on January 1, 2024.

ATTACHMENTS: Staff Report Sharon Howell Retirement.

6.9. APPROVE THE APPOINTMENT OF AARON THOMAS TO THE CITY OF COLUMBIA ARTS COUNCIL FOR A THREE-YEAR TERM EXPIRING ON DECEMBER 14, 2026.

RECOMMENDATION: Approve.

6.10. RE-ELECTION OF ERNIE ALLEN, JR., TO THE BOARD OF DIRECTORS OF THE INDUSTRIAL DEVELOPMENT BOARD AND THE HEALTH, EDUCATIONAL AND HOUSING FACILITY BOARD TO FOR A SIX-YEAR TERM THAT BEGAN ON NOVEMBER 14, 2023, AND EXPIRES ON NOVEMBER 14, 2029.

RECOMMENDATION: Approve.

7 CONSENT AGENDA

7.1. APPROVE DISBURSEMENTS FOR THE MONTH OF OCTOBER 2023 IN THE AMOUNT OF \$4,420,866.28 - FINANCE.

RECOMMENDATION: Approve.

ATTACHMENTS: October 2023 Disbursements.

7.2. RECEIVE AND FILE QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING JUNE 30, 2023 PURSUANT TO THE CITY'S INVESTMENT AND INTERNAL CONTROLS POLICIES – SPG, FINANCIALLY RESPONSIBLE CITY PROVIDING EXCELLENT SERVICES - FINANCE.

RECOMMENDATION: Acknowledge receipt of report on City investments for the period ending June 30, 2023.

INFORMATION: The State of Tennessee requires that any municipality investing City reserve funds shall adopt an investment policy. The City Council adopted an investment policy at the December 13, 2018 City Council meeting. According to internal controls developed subsequent to the policy, staff prepares and files quarterly investment reports with the City Council.

The City began investing excess reserve funds in treasuries in March 2019. The attached investment reports reflects all investment activities through the quarter ending June 30, 2023. After a rebound in the market for treasuries in October 2021, additional reserve funds were reinvested in treasuries to capture the maximum possible interest income.

Highlights for the quarter ending June 30th include:

- \$16,046,651 in new funds invested or reinvested in treasuries during the quarter.
- There were no withdrawals during the period ending June 30.
- \$99,138 represents General Fund investment income received for the quarter.
- \$35,760 represents the combined investment income received for all other funds during the period.

ATTACHMENTS: Staff Report June quarterly report, Investments Report 06.30.23 SIGNED.

7.3.ACCEPTANCE OF THE CITY OF COLUMBIA ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2023 – SPG, FINANCIALLY RESPONSIBLE CITY PROVIDING EXCELLENT SERVICES - FINANCE.

RECOMMENDATION: Accept the Annual Comprehensive Financial Report for the Fiscal Year ended June 30, 2023.

INFORMATION: At the May 11, 2023 meeting, the City Council awarded a bid for auditing services to Henderson, Hutcherson and

McCullough for three years with a provision for renewal for two subsequent years. The firm performs the City's annual audit and assists in preparation of the Annual Comprehensive Financial Report (ACFR).

The audit process went smoothly again this year, with City staff continuing to prepare as much information as possible (financial schedules, spreadsheets, etc.) in an attempt to expedite the audit process and reduce billing costs to the City. Ultimately, the City received a "clean" audit report for FY 2023.

In previous years including the last fiscal year (FY 2022), additional services and testing ("single audit" testing) were required and performed in conjunction with federal grant expenditures in accordance with Government Auditing Standards issued by the Comptroller General of the United States and OMB Circular A-133, Audits of States, Local Governments & Non-Profit Organizations. No single audit was required for the year ended June 30, 2023.

Last year, the City applied for and received its twenty fourth consecutive "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers Association (GFOA) of the United States and Canada. The Certificate of Achievement is valid for one year only. At the time the award was presented, GFOA also made recommendations for enhancements to future reports. Issues presented by GFOA have been addressed and we plan to apply for the award for the FY 2023 financial report with the belief that we continue to meet program requirements.

Aimed at providing accurate and high-quality financial reporting in a condensed format, the City applied for and received its fifth "Popular Annual Financial Reporting Awards Program" (PAFR) for the FY 2022 by GFOA. The financial data presented in the PAFR was taken from the ACFR and is intended to supplement, not replace, the ACFR.

The PAFR is best described as a condensed, abbreviated version of the ACFR. The PAFR provides readers with the most relevant financial information for the year to emphasize the City's sound fiscal

health, major financial highlights and important trends. At the time the PAFR award was presented, GFOA made recommendations for enhancements to future reports. Issues presented by GFOA have been addressed and we plan to apply for the PAFR award for FY 2023 with the belief that we continue to meet program requirements. Columbia was one of three Tennessee cities to receive both awards last year.

ATTACHMENTS: Staff Report Annual Comprehensive Financial Report.

7.4. APPROVE CHANGE ORDER TO THE AGREEMENT WITH ADAMS CONTRACTING, LLC IN THE AMOUNT OF \$225,493.76 - DEVELOPMENT SERVICES DEPARTMENT.

RECOMMENDATION: Approve Change Order.

INFORMATION: The City of Columbia entered into a contract with Adams Contracting, LLC on October 19, 2022. Contract No. E 2022-02 for the South Garden Streetscape Project. The original contract price was \$2,132,231.75. This Change Order is for a net increase of \$225,493.76 to cover additional construction costs incurred. The total contract price with the approved Change Order will be \$2,357,725.51

CERTIFICATION: The Chief Financial Officer certifies that \$225,494 will be included in the second consideration appropriation amendment in Capital Projects-South Garden Streetscape.

ATTACHMENTS: Staff Report Change Order, Contract No. E 2022-02 South Garden St Agreement, Final Summary Change Order S. Garden Street-AdamsSigned.

7.5. APPROVE AND AUTHORIZE THE MAYOR TO EXECUTE A THREE-YEAR CONTRACT EXTENSION WITH SHERRILL MORGAN IN THE AMOUNT OF \$39,500 IN 2024 FOR EMPLOYEE INSURANCE CONSULTING - HUMAN RESOURCES.

RECOMMENDATION: Approve.

INFORMATION: This Agreement shall continue for an initial period of three years beginning on January 1, 2024, after which it shall

automatically continue on a year-to-year basis until either party provides notice of termination in accordance with the provisions of this Article. The client or Sherrill Morgan may terminate this agreement at any time, with or without cause, provided that 30 days' written notice is given to the other party prior to the effective date of termination. In consideration for the services of Sherrill Morgan, the client shall compensate Sherrill Morgan a fee of \$39,500 in 2024, \$40,500 in 2025, and \$41,500 in 2026. Upon termination under this Article, the Client shall pay a pro rata fee for any work already performed by Sherrill Morgan. Travel and accommodation expenses for Sherrill Morgan staff, when necessary during the contract period, are included in the fees stated in this Article.

CERTIFICATION: The Chief Financial Officer certifies that \$39,500 is available and unencumbered in Health Insurance Fund - Professional Services.

ATTACHMENTS: Staff Report Sherrill Morgan Contract, Sherrill Morgan Agreement 2024.

7.6. APPROVE BID AWARD TO BRINDLEY CONSTRUCTION IN THE AMOUNT OF \$4,882,000 FOR RENOVATIONS TO FIRE STATION #1 LOCATED AT 1000 SOUTH GARDEN STREET AND AUTHORIZE THE MAYOR TO EXECUTE ANY RELATED DOCUMENTS - FIRE & RESCUE.

RECOMMENDATION: Approve a bid award to Brindley Construction in the amount of \$4,882,000 for renovations to Fire Station #1 located at 1000 South Garden Street.

INFORMATION: Competitive bids were solicited for the renovation to Fire Station #1, located at 1000 South Garden Street.

Five bids were received, and a decision was made to declare Brindley Construction the apparent low bidder due to their submitted bid envelope and contents being affirmed to comply with the State of Tennessee Board of Contractors, License and Bidding Requirements.

CERTIFICATION: The Chief Financial Officer certifies that \$4,882,000 will be included in the second consideration

appropriation amendment in Capital Projects-Fire Administration - Buildings.

ATTACHMENTS: Staff Report Brindley Construction, Exhibit A - Drawing Index, Exhibit B - Spec Table of Contents, City of Columbia Fire Station A201 Gen Cond 120523 (1), Columbia Fire Station No. 1 Schedule of Values (1), Brindley120423LetterColumbia, Bid Tabulation

8 ADMINISTRATION.

9 RESOLUTIONS.

9.1. RESOLUTION NO. 23-81 - A RESOLUTION TO ACCEPT THE ESTABLISHED UPDATED OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN - HUMAN RESOURCES.

RECOMMENDATION: Approve Resolution No. 23-81.

INFORMATION: The City of Columbia, in electing to update the established Program Plan, will maintain an effective and comprehensive Occupational Safety and Health Program Plan for its employees as required by TOSHA. The Plan is designed to provide a safe and healthful place of employment. The Plan is required to be updated every seven years and the last update was August 11, 2016. The Organizational Chart was also updated as requested by TOSHA.

ATTACHMENTS: Staff Report Resolution No. 23-81, Resolution No. 23-81 w/organizational chart.

9.2. RESOLUTION NO. 23-90 - A RESOLUTION ACCEPTING THE DONATION OF \$1,005 (ONE THOUSAND FIVE DOLLARS) FROM JOSHUA RANES OF MULETOWN BEARDED AXE FOR THE PURCHASE OF A HIGH EXPANSION FOAM PRO/PAK TO BE UTILIZED BY COLUMBIA FIRE & RESCUE - FIRE & RESCUE.

RECOMMENDATION: Approve Resolution No. 23-90.

INFORMATION: Columbia Fire & Rescue requests City Council's approval to accept the donation of \$1,005 from Joshua Ranes of Muletown Bearded Axe.

This monetary donation will provide for the purchase of a High Expansion Foam Pro/Pak. This High Expansion Foam Pro/Pak is a portable device allowing firefighting foam to be used in special applications needing a high expansion ratio. This system is designed mainly for use in hazardous material environments, allowing the foaming agent to suppress hazardous vapors.

ATTACHMENTS: Staff Report Resolution No. 23-90, Resolution No. 23-90.

9.3. RESOLUTION NO. 23-91 - A RESOLUTION ACCEPTING A DONATION OF \$2,000 (TWO THOUSAND DOLLARS) FOR THE PURCHASE OF SUPPLIES FOR COLUMBIA FIRE & RESCUE - FIRE & RESCUE.

RECOMMENDATION: Approve Resolution No. 23-91.

INFORMATION: An undisclosed citizen of the City of Columbia desires to support the operations of Columbia Fire & Rescue by making a donation of \$2,000 (Two Thousand Dollars) for the purchase of High Heat Gloves and CellBlockEX. CellBlockEX is a dry granulate material used for the prevention and suppression of Class D lithium-ion battery fires and combustible liquids.

Columbia Fire & Rescue requests City Council's approval to accept the donation of \$2,000 (Two Thousand Dollars).

ATTACHMENTS: Staff Report Resolution No. 23-91, Resolution No. 23-91.

9.4. RESOLUTION NO. 23-92 - A RESOLUTION TO ACCEPT OWNERSHIP AND MAINTENANCE OF THE SANITARY SEWER IMPROVEMENTS SERVING DRUMWRIGHT, PHASE 2 - WASTEWATER DEPARTMENT.

RECOMMENDATION: Approve Resolution No. 23-92.

INFORMATION: Drumwright, Phase 2 consists of 2,092 linear feet of 8" gravity sanitary sewer main. The developers have met all of the qualifications for acceptance. The Wastewater Department has performed the necessary testing and inspections.

ATTACHMENTS: Staff Report Resolution No. 23-92, Resolution No. 23-92 w/dedication letter.

9.5. RESOLUTION NO. 23-93 - A RESOLUTION TO ACCEPT OWNERSHIP AND MAINTENANCE OF THE SANITARY SEWER IMPROVEMENTS SERVING WILLIAMSPORT LANDING-SINGLE FAMILY, PHASE 1 - WASTEWATER DEPARTMENT.

RECOMMENDATION: Approve Resolution No. 23-93.

INFORMATION: Williamsport Landings-Single Family, Phase 1 consists of 2,130 linear feet of 8" sanitary sewer main. The Developers have met all of the qualifications for acceptance. The Wastewater Department has performed the necessary testing and inspections.

ATTACHMENTS: Staff Report Resolution No. 23-93, Resolution No. 23-93 w/dedication letter.

9.6. RESOLUTION NO. 23-94 - A RESOLUTION ACCEPTING A DONATION OF A FREE-STANDING CLOCK TO BE INSTALLED AT THE RIVERWALK FARMER'S MARKET PAVILION FROM THE COLUMBIA NOON ROTARY CLUB TO COMMEMORATE THEIR 100TH BIRTHDAY IN 2024 - WARD 5 - PARKS & RECREATION DEPARTMENT.

RECOMMENDATION: Approve Resolution 23-94.

INFORMATION: The Columbia Noon Rotary Club is donating a freestanding clock to the City of Columbia Parks and Recreation Department. It has been determined to install it at the Riverwalk Park Farmers Market Pavilion. The clock will be a symbol of commemoration of the Club's 100th birthday. The estimated cost of the clock is \$50,000.

ATTACHMENTS: Staff Report Resolution No. 23-94, Resolution No. 23-94.

9.7. RESOLUTION NO. 23-95 - A RESOLUTION AUTHORIZING THE ACQUISITION OF PROPERTY AND EASEMENTS INCLUDING THE AUTHORIZATION OF EMINENT DOMAIN PROCEEDING IF NECESSARY FOR THE IRON BRIDGE ROAD REPLACEMENT IMPROVEMENTS PROJECT - CITY ATTORNEY'S OFFICE.

RECOMMENDATION: Approve Resolution No. 23-95.

INFORMATION: The City previously authorized the design of the Iron Bridge Road Replacement Project which includes the replacement of Iron Bridge. The infrastructure design for the project has been completed and it is now time for the acquisition of property and utility easements. Acquisition of the property described in "Exhibit A" of the Resolution is necessary for the completion of the project. The resolution also authorizes the use of eminent domain proceedings, if necessary, for this project to be completed.

ATTACHMENTS: Staff Report Resolution No. 23-95, Resolution No. 23-95 w/Exhibit A.

9.8. RESOLUTION NO. 23-96 - TAX CORRECTIONS - CITY RECORDER'S OFFICE.

RECOMMENDATION: Approve Resolution No. 23-96.

INFORMATION: The City Recorder is presenting tax corrections through 11/17/2023 for Council consideration as submitted by Mr. Bobby Daniels, Maury County Tax Assessor.

ATTACHMENTS: Staff Report Resolution No. 23-96, Resolution No. 23-96, Resolution No. 23-96 Exhibit A.

9.9. RESOLUTION NO. 23-97 - A RESOLUTION ACCEPTING THE DONATION OF \$1,000 (ONE THOUSAND DOLLARS) FROM JOSHUA RANES OF MULETOWN BEARDED AXE FOR THE PURCHASE OF DEFENSE SHIELDS TO BE UTILIZED BY THE COLUMBIA POLICE DEPARTMENT - POLICE DEPARTMENT.

RECOMMENDATION: Approve Resolution No. 23-97.

INFORMATION: The Columbia Police Department requests the City Council's approval to accept the donation of \$1000 (One Thousand Dollars) from Joshua Ranes of Muletown Bearded Axe.

This monetary donation will provide for the purchase of defense shields. The defense shield provides full torso protection with a tough polycarbonate shield. The shield features an aluminum handle, web arm strap, POLICE lettering and weighs about 6 lbs. This equipment will provide protection for patrol officers if they ever have to be deployed in an unruly environment.

ATTACHMENTS: Staff Report Resolution No. 23-97, Resolution No. 23-97.

9.10. RESOLUTION NO. 23-98 - A RESOLUTION TO ACCEPT THE OWNERSHIP AND MAINTENANCE OF SEWER IMPROVEMENTS SERVING BEAR CREEK GLEN, PHASE 1 - WARD 5 - WASTEWATER DEPARTMENT.

RECOMMENDATION: Approve Resolution No. 23-98.

INFORMATION: Bear Creek Glen, Phase 1 consists of 796 linear feet of 8" gravity sanitary sewer main. The developers have met all the qualifications for acceptance. The Wastewater Department has performed the necessary testing and inspections.

ATTACHMENTS: Staff Report Resolution No. 23-98, Resolution No. 23-98.

9.11. RESOLUTION NO. 23-99 - A RESOLUTION TO ACCEPT THE OWNERSHIP AND MAINTENANCE OF SEWER IMPROVEMENTS SERVING BEAR CREEK OVERLOOK, PHASE 1 - WARD 5 - WASTEWATER DEPARTMENT.

RECOMMENDATION: Approve Resolution No. 23-99.

INFORMATION: Bear Creek Overlook, Phase 1 consists of 1,865 linear feet of 8" sanitary sewer main. The developers have met all the qualifications for acceptance. The Wastewater Department has performed the necessary testing and inspections.

ATTACHMENTS: Staff Report Resolution No. 23-99, Resolution No. 23-99 w/dedication letter.

9.12. RESOLUTION NO. 23-100 - A RESOLUTION TO RATIFY THE APPLICATION OF THE FY 2022 STATE & LOCAL CYBERSECURITY GRANT PROGRAM AND AUTHORIZE THE MAYOR TO EXECUTE DOCUMENTS RELATED TO ACCEPTING AND ADMINISTERING THE GRANT - MIS.

RECOMMENDATION: Approve Resolution No. 23-100.

INFORMATION: The MIS Department has the opportunity to apply for a grant from the FY 2022 State & Local Cybersecurity Grant Program for the purpose of MDR (Managed Detection and Response) security services. This grant does not require a match.

ATTACHMENTS: Staff Report Resolution No. 23-100, Resolution No. 23-100, 2022 Federal DHS Cyber Grant TN District Info Sep 2023, State of TN SLCGP Preso , Cybersecurity Plan TN (V 7.3) approved 062923.

9.13. RESOLUTION NO 23-101 – A RESOLUTION TO DELETE SMILEFARM LLC PERSONAL PROPERTY TAX FROM 2023 TAX ROLL - CITY RECORDER'S OFFICE.

RECOMMENDATION: Approve Resolution No. 23-101.

INFORMATION: The City Recorder is presenting to Council for consideration a resolution to delete personal property tax bill 2023-17998 for Smilefarm LLC, located at 981 Industrial Park Rd. Smilefarm LLC has a Payment in Lieu of Tax agreement with the City of Columbia Industrial Development Board which only requires them to pay 60% of total assessed on said personal property.

ATTACHMENTS: Staff Report Resolution 23-101 , Resolution No. 23-101 , Resolution No. 23-101 Delete Smilefarm Personal Property Tax Bill 17998.

9.14. RESOLUTION NO. 23-103 - A RESOLUTION RATIFYING THE ACCEPTANCE OF DONATIONS VALUED AT APPROXIMATELY

ONE THOUSAND DOLLARS (\$1,000) FROM MR. AND MRS. TONY AND CONNIE MASSEY TO THE CITY OF COLUMBIA FOR THE CITY OF COLUMBIA ANNUAL EMPLOYEE CHRISTMAS PARTY - FINANCE.

RECOMMENDATION: Approve Resolution No. 23-103.

INFORMATION: Finance is requesting that the City Council ratify the acceptance of donated items valued at approximately \$1,000 by Mr. and Mrs. Tony and Connie Massey. The intent of the donated items were for the express use as door prizes at the City Employee Christmas Party to show appreciation for the City of Columbia employees.

ATTACHMENTS: Staff Report Resolution No. 23-103, Resolution No. 23-103.

9.15. RESOLUTION NO. 23-104 – A RESOLUTION TO ACCEPT THE STREETS AND DRAINAGE IMPROVEMENTS IN HOMESTEAD AT CARTER’S STATION SUBDIVISION, SECTION 4, PHASE 1A, 1B, 2 AND 3 FOR OWNERSHIP AND MAINTENANCE - DEVELOPMENT SERVICES DEPARTMENT.

RECOMMENDATION: Approve Resolution No. 23-104.

INFORMATION: This Resolution refers to acceptance of streets and drainage improvements in Homestead at Carter’s Station, Section 4, Phase 1A, 1B, 2 and 3, for ownership and maintenance in the City of Columbia. The Engineering Division has made inspections and recommends acceptance of the streets and drainage improvements.

ATTACHMENTS: Staff Report Resolution No. 23-104, Resolution No. 23-104, Homestead 4 1A final acceptance 10.3.23, Homestead 4 1B final acceptance 10.3.23, Homestead 4 2 final acceptance 10.3.23, Homestead 4 3 final acceptance 10.3.23, Homestead 4.1A FP, Homestead 4.1B FP, Homestead 4.2 FP, Homestead 4.3 FP, Homestead 4.3.

10 ORDINANCES.

10.1. 2ND CONSIDERATION ON ORDINANCE NO. 4484 - AN ORDINANCE FOR THE ABANDONMENT OF A RIGHT OF WAY BEING A PORTION OF PROPERTY OFF WENDY BOULEVARD BETWEEN LOTS 20A AND 21A AND AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER A QUITCLAIM DEED TO THE PROPERTY OWNER - CITY MANAGER'S OFFICE.

RECOMMENDATION: Approve Ordinance No. 4484 on second consideration.

INFORMATION: The City no longer has any use for a portion of right-of-way off Wendy Boulevard. Easements will be kept for utilities. The right-of-way will be split between the two adjacent property owners.

ATTACHMENTS: Staff Report Ordinance No. 4484, Ordinance No. 4484, Ordinance No. 4484 Exhibit "A".

10.2. 1ST CONSIDERATION OF ORDINANCE NO. 4485 – AN ORDINANCE TO AMEND THE FISCAL YEAR 2023-2024 BUDGET ORDINANCE NO. 4464 PROVIDING FOR REVISIONS TO THE GENERAL AND CAPITAL PROJECTS FUNDS AND ESTABLISH THE DATE OF JANUARY 11, 2024 AS THE DATE OF PUBLIC HEARING - FINANCE.

RECOMMENDATION: Approve Ordinance No. 4485 on first consideration and establish the date of January 11, 2024 as the date of public hearing.

INFORMATION: The proposed ordinance is the second amendment to the FY 2024 Appropriation Ordinance, impacting the Capital Projects and several departments within the General Fund.

Within this budget amendment, the following items are included:

- Replenish General City Admin – Reserves for the transfer to Capital Projects Fund (\$149,122),
- Budget funds in Police for 2024 THSO Grant totaling \$20,000,
- Budget funds in Parks to establish a budget for Mid-State Classic (\$45,000),
- Budget \$200,000 for the 2024 Tourism Enhancement Grant

funds for blue-way access on the Duck River and \$49,122 for engineering for Parking Garage Design from the prior fiscal year.

A detailed schedule of items included within this budget amendment is attached. This amendment increases the City's total budget for FY 2024 by \$463,244 to \$101,392,976.

ATTACHMENTS: Staff Report Ordinance No. 4485, Ordinance No. 4485, Ordinance No. 4485 Supporting Documents, Ordinance No. 4485 - Summary.

10.3.1ST CONSIDERATION ON ORDINANCE NO. 4486 - AN ORDINANCE TO AMEND ORDINANCE NO. 4400, THE SAME BEING THE ZONING ORDINANCE OF THE CITY OF COLUMBIA, TENNESSEE BY REZONING TAX MAP 89E GROUP F PARCELS 1.01 AND 1.02, LOCATED OFF MORNINGSIDE LANE, FROM CD-3L (NEIGHBORHOOD LARGE LOT CHARACTER DISTRICT) TO CD-4 (GENERAL URBAN CHARACTER DISTRICT) AND ESTABLISH JANUARY 11, 2024 AS THE DATE OF PUBLIC HEARING - WARD 3 - DEVELOPMENT SERVICES DEPARTMENT.

RECOMMENDATION: Approve Ordinance No. 4486 on first consideration and establish January 11, 2024 as the date of Public Hearing.

INFORMATION: The applicant is requesting to rezone the property from CD-3L (Neighborhood Large Lot Character District) to CD-4 (General Urban Character District) with the future development concept reflecting single family lots on the four acres of property. The future land use plan designation of Urban Neighborhood is consistent with the CD-4 requested zone. The Planning Commission reviewed this request at the November 8, 2023 meeting and recommended approval by a vote of four to three.

ATTACHMENTS: Staff Report Ordinance No. 4486, Ordinance No. 4486, Ordinance No. 4486 Exhibit A, Ordinance No. 4486 Exhibit B, Ordinance No. 4486 - Concept Plan, Development Services Staff Report Ordinance No. 4486.

10.4.1ST CONSIDERATION OF ORDINANCE NO. 4488 – AN ORDINANCE PROVIDING FOR THE COLLECTION OF 2022 DELINQUENT PROPERTY TAXES - CITY RECORDER'S OFFICE.

RECOMMENDATION: Approve Ordinance No. 4488 on first consideration.

INFORMATION: Per the Municipal Code, and in accordance with past City policy, the City Council annually considers an ordinance to provide for the collection of delinquent property taxes. Following adoption of the ordinance, the City Recorder provides the County Attorney with a certified list of delinquent 2022 property taxes. Upon receipt of said list, the County Attorney initiates the appropriate process to file suit in the Chancery Court of Maury County for the collection of the delinquent property taxes.

ATTACHMENTS: Staff Report Ordinance No. 4488, Ordinance No. 4488.

10.5.1ST CONSIDERATION OF ORDINANCE NO. 4489 – AN ORDINANCE PROVIDING FOR THE COLLECTION OF 2020, 2021 AND 2022 DELINQUENT PERSONAL PROPERTY TAXES - CITY RECORDER'S OFFICE.

RECOMMENDATION: Approve Ordinance No. 4489 on first consideration.

INFORMATION: Per the Municipal Code, and in accordance with past City policy, the City Council annually considers an ordinance to provide for the collection of delinquent personal property taxes. Following adoption of the ordinance, the City Recorder may provide the County Attorney with a certified list of delinquent 2020, 2021 and 2022 personal property taxes. Upon receipt of said list, the County Attorney initiates the appropriate process to file suit in the Chancery Court of Maury County for the collection of the delinquent personal property taxes.

ATTACHMENTS: Staff Report Ordinance No. 4489, Ordinance No. 4489.

10.6.1ST CONSIDERATION OF ORDINANCE NO. 4490 – AN ORDINANCE PROVIDING FOR THE COLLECTION OF 2022 DELINQUENT SPECIAL ASSESSMENTS - CITY RECORDER'S OFFICE.

RECOMMENDATION: Approve Ordinance No. 4490 on first consideration.

INFORMATION: Per the Municipal Code, and in accordance with past City policy, the City Council annually considers an ordinance to provide for the collection of delinquent special assessments. Following adoption of the ordinance, the City Recorder provides the County Attorney with a certified list of delinquent 2022 special assessments. Upon receipt of said list, the County Attorney initiates the appropriate process to file suit in the Chancery Court of Maury County for the collection of the delinquent special assessments.

ATTACHMENTS: Staff Report Ordinance No. 4490, Ordinance No. 4490.

11 PUBLIC COMMENT.

12 OTHER BUSINESS.

13 EXECUTIVE SESSION.

14 ADJOURNMENT.

15 UPCOMING EVENTS.

15.1.EMPLOYEE CHRISTMAS LUNCHEON - WEDNESDAY, DECEMBER 13, 2023 - 11 A.M. - 1 P.M. - MEMORIAL BUILDING

15.2.CHRISTMAS LIGHTS IN THE PARKS - WOODLAND PARK, FAIRVIEW PARK & RIVERWALK PARK - DECEMBER 11TH UNTIL NEW YEAR'S DAY.